



CITY OF ATLANTA

BILL CAMPBELL
MAYOR

55 TRINITY AVENUE, S.W.
ATLANTA, GEORGIA 30335-0300
(404) 330-6100

April 2, 2001

01-C-0620

President Robert Pitts &
Members of Atlanta City Council
55 Trinity Avenue, SW
Atlanta, Georgia 30335

Re: Appointment to the Zoning Review Board

Dear President Pitts and Members of Council:

It is a pleasure for me to appoint **Ms. Martha Hall** to serve as a member of the **Zoning Review Board** in the **Districts 5, 6 and Post 2 At-Large** category. This appointment is for a term of two (2) years, scheduled to begin on the date of Council confirmation.

I am certain that Ms. Hall will serve the City of Atlanta with distinction.

I respectfully urge confirmation of this appointment.

Sincerely,

Bill Campbell

Enclosures

Martha Porter Hall
978 Cumberland Road, N.E., Atlanta, GA 30306
404-876-2520

Experience

March to December 2000: URS Corporation, Inc.

Job Title: Human Resources Representative

Duties: Perform Human Resources procedures for 100 construction services employees in the Southeast as well as serve as Office Manager for the Atlanta Office.

March 1996 to the February 2000: Atlanta Downtown Improvement District

Job Title: Administrative Assistant

Duties: Assist the Public Safety Manager, including scheduling, drafting correspondence and forms; acting as liaison with civic, governmental and business organizations; arranging meetings with law enforcement and business entities. Creation of computer data files and documents at the startup of the DID and subsequent maintenance of the files and records.

December 1991 to July 1995: Mary Davis, 6th District, Atlanta City Council

Job Title: Council Aide

Duties: Responding to constituent requests and problems; working with the City's Department and Bureau Directors and employees; drafting legislation and correspondence; acting as liaison with civic and neighborhood groups in the District. Creation and maintenance of computer data files and documents.

April 1990 to October 1991: XXCELL Studios

Job Title: Computer Production Artist

Duties: Production of advertising materials for retail stores and malls. Required dealing with clients, freelance artists, copywriters, printers, four-color separation houses on all stages of 4/C and black-and-white production.

September 1986 to October 1991: 3 Score Productions, Inc.

Job Title: Assistant Production Manager

Duties: Production of advertising materials for retail stores and malls. Required dealing with clients, freelance artists, copywriters, printers, four-color separation houses on all stages of 4/C and black-and-white production.

August 1984 to August 1986: Rich's, Inc.

Job Title: Manager, Graphics Center

Duties: Supervision on production of in-house advertising materials, including newspaper, magazine and pre-print inserts; including supervision of six employees.

Education:

B.S. in English, Georgia State University, 1973

Community Activity:

President, Morningside-Lenox Park Association;
Secretary, Neighborhood Planning Unit F;
Board Member, Piedmont Park Conservancy;
Volunteer Steering Committee, Arts Festival of Atlanta;
Member, Pedestrian Task Force, City of Atlanta;
Board Secretary, Atlanta Shakespeare Tavern

01-C-0620

(Do Not Write Above This Line)

A COMMUNICATION BY MAYOR BILL CAMPBELL

A COMMUNICATION TO APPOINT MS MARTHA PORTER HALL TO SERVE AS A MEMBER OF THE ZONING REVIEW BOARD IN THE DISTRICTS 5, 6 AND POST 2 AT LARGE CATEGORY FOR A TERM OF TWO (2) YEARS.

First Reading

Committee _____

Date _____

Chair _____

Referred to _____

Committee _____

Date _____

Chair _____

Action: _____

Fav, Adv, Hold (see rev. side)

Other: _____

Members _____

Refer To _____

Committee _____

Date _____

Chair _____

Action: _____

Fav, Adv, Hold (see rev. side)

Other: _____

Members _____

Refer To _____

Committee _____

Date _____

Chair _____

Action: _____

Fav, Adv, Hold (see rev. side)

Other: _____

Members _____

4/2/01

Referred To:

Date Referred

Referred To:

Date Referred

Referred To:

FINAL COUNCIL ACTION

☐ 2nd

☐ 1st & 2nd Readings

☐ 3rd

☐ Consent ☐ V Vote ☐ FRC Vote

CERTIFIED

MAYOR'S ACTION